

Navigating Title IX Reporting Requirements for Graduate Students

Graduate Student Reporting Responsibilities

Graduate student employees, unless designated a confidential employee, **must report to Title IX if they learn about sexual violence and/or sexual harassment involving a student** (either as the complainant or respondent) **during the course of their employment.**

What does “during the course of their employment” mean?

Learning about an incident involving a student in a course where you are employed (ex: TA, GSI, reader, writing tutor, or a GSR in a lab with students).

What are some benefits of creating a Title IX report?

- Having a record of report if
- the problem persists or escalates
 - for persistent behaviors by same respondent
 - if the student desires actions by Title IX in the future

Receive resource information

How do I make a Title IX report?

Online:

- titleix.ucsc.edu
- UC reporting link: <https://uctitleix.i-sight.com/portal/Santa%20Cruz>

Call: (831) 459-2462

In person: 105 Kerr Hall

I have some concerns about making a report...

Important points:

- Respondents will not be notified without the student's involvement
- Reporters are protected from retaliation
- Students can choose whether to respond to Title IX

How do I let students know I'm a mandated reporter?

- Let your students know about available resources to them, including [Title IX](#), [CARE](#), and [CAPS](#).
- At this time, you can let students know you are a mandated reporter, and share some benefits of making a report but that you can also point students to confidential resources

How should I respond to a disclosure?

- Evaluate immediate safety
- Offer support and compassion (and don't pry for information)
- Let them know you need to report to Title IX
- Offer supportive resources, refer them to [CARE](#) for confidential support or [CAPS](#) for counseling services

What happens after I make a report for someone?

- Title IX Office will provide outreach, resources, and an invitation to meet
- Students are not required to respond to the Title IX outreach
- If they chose to respond, Title IX will work with the student to determine best responses

FOR MORE INFORMATION:

titleix.ucsc.edu

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