Written notification that the Title IX Office is conducting an investigation is sent to the Complainant and the Respondent.

The investigator interviews the Complainant, Respondent and Witnesses and gathers information such as: Documents, texts, emails, screen shots, social media, phone logs, pictures, diagrams, images, audio and visual recordings.

The investigator writes a report communicating the process and procedure used, the information gathered, an analysis of the information, and whether the allegations have been substantiated.

Written notification communicating the outcome of the investigation and next steps in the Title IX process, along with a copy of the investigation report is sent to the Complainant and Respondent.