Navigating Title IX Reporting Requirements for Graduate Students

Graduate Student Reporting Responsibilities

Graduate student employees, unless designated a confidential employee, must report to Title IX if they learn about sexual violence and/or sexual harassment involving a student (either as the complainant or respondent) during the course of their employment.

What does “during the course of their employment” mean?

Learning about an incident involving a student in a course where you are employed (ex: TA, GSI, reader, writing tutor, or a GSR in a lab with students).

What are some benefits of creating a Title IX report?

- Having a record of report if the problem persists or escalates for persistent behaviors by same respondent if the student desires actions by Title IX in the future
- Receive resource information

How do I make a Title IX report?

Online:
- titleix.ucsc.edu
- UC reporting link: https://uctitleix.isight.com/portal/Santa%20Cruz

Call: (831) 459-2462
In person: 105 Kerr Hall

I have some concerns about making a report...

- Respondents will not be notified without the student’s involvement
- Reporters are protected from retaliation
- Students can choose whether to respond to Title IX

How do I let students know I’m a mandated reporter?

- Let your students know about available resources to them, including Title IX, CARE, and CAPS.
- At this time, you can let students know you are a mandated reporter, and share some benefits of making a report but that you can also point students to confidential resources

How should I respond to a disclosure?

- Evaluate immediate safety
- Offer support and compassion (and don’t pry for information)
- Let them know you need to report to Title IX
- Offer supportive resources, refer them to CARE for confidential support or CAPS for counseling services

What happens after I make a report for someone?

- Title IX Office will provide outreach, resources, and an invitation to meet
- Students are not required to respond to the Title IX outreach
- If they chose to respond, Title IX will work with the student to determine best responses

FOR MORE INFORMATION:
- titleix.ucsc.edu
- Title IX Reporting → Navigating Reporting Requirements for Graduate Students