

TITLE IX INVESTIGATION FLOWCHART

Notification of Investigation

Written notification that the Title IX Office is conducting an investigation is sent to the Complainant and the Respondent.



Information Gathering

The investigator interviews the Complainant, Respondent and Witnesses and gathers information such as: Documents, texts, emails, screen shots, social media, phone logs, pictures, diagrams, images, audio and visual recordings



Information Review

The Complainant and Respondent are provided an opportunity to review and respond to the information the investigator gathered and will use to determine and make a decision about what happened.



Report Writing Analysis Determination

The investigator writes a report communicating the process and procedure used, the information gathered, an analysis of the information, and whether the allegations have been substantiated.



Notice of Investigation Outcome

Written notification communicating the outcome of the investigation and next steps in the Title IX process, along with a copy of the investigation report is sent tot the Complainant and Respondent.